

REYNOLDA

SEMESTER INTERNSHIP APPLICATION

Today's Date: _____	Internship dates: Fall 20__ Spring 20__
Name: _____	
College/University: _____	Year of graduation: _____
Degree pending: (B.A., B.S., M.A. etc.) _____	
Major(s): _____	Minor(s): _____
Current address: _____	
Cell phone: _____	Preferred Email: _____
Permanent address: _____	
Permanent phone: _____	Other Email: _____

I wish to apply for:	Note: available internships subject to change
<input type="checkbox"/> Education Paid Internship – Diversifying Art Museum Leadership Initiative	
<input type="checkbox"/> Education Unpaid Internship	

<u>List relevant coursework</u> you have taken such as art history, cultural studies like American or African American studies, visual art, United States history, museum studies, etc.

Please list the days and times you are available to work per week:	
<u>Day of the week</u>	<u>Time(s) available</u>
Monday	_____
Tuesday	_____
Wednesday	_____
Thursday	_____
Friday	_____
	<u>Earliest available start date:</u> _____
	<u>Latest available date:</u> _____

Will you be seeking academic credit for the internship?	<input type="radio"/> Yes / No <input type="radio"/>
Total number of <u>contact hours</u> required for academic credit (check with department advisor): _____	
Faculty advisor: _____	
Advisor's address: _____	
Advisor's email: _____	Phone: _____

Along with this application form, please submit the following:

- ❑ A written statement including any prior museum experiences and what you hope to accomplish in terms of your career goals from a RHMAA internship and any other experience relevant to the internship to which you are applying. If applying for the Education Paid Internship – Diversifying Art Museum Leadership Initiative, be sure to attend to specific items to cover listed in the description.
- ❑ A resume or curriculum vitae, including previous experience as well as skills (foreign languages, technology, etc.) and relevant extracurricular activities.
- ❑ A letter of recommendation from your Faculty advisor. *Note:* This may be sent separately from the application and email is acceptable. The application is not considered complete until this faculty letter of recommendation is received. Required for all Education applicants. Not required for all internships; check requirements in the internship description.

Mail, email or fax this application form to the attention of:

Julia Hood, Coordinator of Education
REYNOLDA HOUSE MUSEUM OF AMERICAN ART
Mailing address: Box 7287, Winston-Salem, NC 27109
Shipping address: 2250 Reynolda Road, Winston-Salem NC 27106
tel 336.758.5599 • fax 336.758.5650 • hoodje@reynoldahouse.org

Application deadlines:

July 1 for Fall Semester

November 1 for Spring Semester

Summer Internships also available; visit reynoldahouse.org/learn/program/internships in fall/winter for details.
March 15 application deadline.