**First Year Seminar Proposal Form** (3 pages maximum)

See the Proposal Preparation and Submission Guidelines for details.

Name:

Department/Program:

Rank:

Dates of Appointment if Visiting or Temporary Faculty:

1. Title and Description:

2. Format:

3. Content:

4. Assignments and Evaluation of Students:

5. Outcomes and Assessment:

6. Schedule:

7. Internal or External Support

8. Synopsis for Dissemination:

The completed application form is to be emailed by the Department Chair/Program Director as described in the proposal submission instructions to Tammy Griffin ([burketj@wfu.edu](mailto:burketj@wfu.edu)).